

## **Vacancy in the Consulate**

Applications are invited from the residents of Australia for a vacancy of Commercial Clerk at the Consulate General of India, Melbourne.

Minimum qualification: Graduate (with competency in computer operations). Candidates having background in commerce and data analysis will be preferred.

Those interested may apply for the Post with the latest resume and send the application in the enclosed format with subscription "Application for Clerk" at the following address:

Head of Chancery  
Consulate General of India  
344 St Kilda Road  
Melbourne 3004

Or on email:

[hoc.melbourne@mea.gov.in](mailto:hoc.melbourne@mea.gov.in);

[admin.melbourne@mea.gov.in](mailto:admin.melbourne@mea.gov.in)

Last date for receiving these applications will be COB 27<sup>th</sup> August 2021

Shortlisted candidates will be called for an interview.

**Personal Detail Form**

1	Name			
2	Gender			
3	Date and Place of Birth			
	Father/Mother's Name			
4	Passport No			
5	Nationality			
6	Visa Status (PR/Citizen/Work visa)			
7	Period of stay in Australia			
8	Educational Qualification	Year	Course/Study Viz.+2, Graduation	School/ College/University
9	Professional Experience, if any.	Year/Period	Position	Company
1 0	Residential address in Australia			
1 1	Permanent Address			
1 2	Mobile No./Tel No.			
1 3	Email ID			
1 4	Two References with mobile no.	Reference 1:		
		Reference 2:		