

**Consulate General of India
Melbourne**

VACANCY

Applications are invited from residents of Australia with work permit for the posts of a clerk and a chauffeur at the Consulate General of India, Melbourne

Minimum Qualification for the post of clerk:

Graduate (with competency in computer operations) and working experience of at least two years.

Age: Between 25-50 years.

Minimum Qualification for the post of chauffeur:

Good experience in driving & VCE or Indian equivalent with valid driving license.

Age: Between 25-50 years.

Those interested may apply for the Post with the latest resume and send the applications with superscriptions “Application for the Post of clerk” or “Application for the Post of chauffeur” at the following address:

Head of Chancery
Consulate General of India Melbourne,
344 St. Kilda Road,
Melbourne, VIC-3004

or by e-mail to:

hoc.melbourne@mea.gov.in
admin.melbourne@mea.gov.in

Last date for receiving these applications will be COB 05st September, 2022.

Shortlisted candidates will be called for interview.

Personal Detail:

1	Name	
2	Sex	
3	Date of Birth	
4	Passport No	
5	Nationality	
6	Visa/Residence Status (PR/Citizen/Work Visa etc)	
7	Period of stay in Australia	
8	Educational Qualification	
9	Address in Australia	
10	Mobile No.	
11	Email ID	
12	Two References with mobile no.	Reference 1:
		Reference 2: